

Austin Animal Center
Volunteer Agreement

I, _____, make the following statements and voluntarily enter into this Volunteer Agreement (hereinafter "Agreement") to provide exercise and socialization to the animals I am authorized to interact with, and to volunteer in other capacities at the Austin Animal Center (hereinafter, "AAC").

_____ I have never been accused of, charged with or convicted of animal cruelty, neglect, or abandonment. I agree to notify AAC if I am charged with or convicted of animal cruelty, neglect, or abandonment in the future.

_____ I agree to comply with all other federal, state and local laws that pertain to companion animals and pet ownership in the jurisdiction where I reside.

_____ I agree that my services to AAC are provided strictly in a voluntary capacity as a volunteer, and without any express or implied promise of salary, compensation, benefits, or other payment of any kind whatsoever. I further agree that nothing in this Agreement shall be construed as creating an employment relationship between me and the City of Austin/Travis County.

_____ I acknowledge that I have received a copy of the AAC Volunteer Guide ("Guide"), and that I have read the Guide. I agree to fully comply with the guidance and requirements set forth in the Guide as applicable to my volunteer position.

_____ I have no known physical or mental condition that would impair my ability to perform my duties as an AAC volunteer.

_____ I agree to comply with all requests, directives, orders, guidance and other written and oral instructions given to me by AAC staff.

_____ I agree to seek immediate medical attention if I am scratched or bitten by any shelter animal, or if I receive any other physical injury resulting from my volunteering at AAC.

_____ I agree to notify AAC staff if I am bitten and will stay on the premises to complete a bite report with a supervisor.

_____ I realize that in my capacity as a volunteer with the City of Austin/Travis County, I may come in contact with confidential information about individuals, animal control activities, and cruelty cases. I do hereby agree to protect this information; to not divulge it during or after my service as a volunteer.

_____ I agree not to contact adopters, fosters or individuals reclaiming animals unless I have received prior authorization from AAC staff or arrangements have been made with AAC staff to do so. (Friends of Austin Animal Center programs may work in this capacity via agreements with AAC as part of their programs objectives).

_____ I recognize that in handling animals and performing other volunteer tasks, there exists a risk of injury including physical harm caused by the animals. On behalf of myself, my heirs, personal representatives and executors, I hereby agree to indemnify and hold harmless the City of Austin and Travis County from any and all claims or causes of action that may arise out of performance of my assigned duties.

_____ I understand that failure to comply with this Agreement will lead to repercussions, including possible termination as a volunteer, and I agree that AAC may terminate this Agreement and my participation in the Volunteer program at any time for any reason and without prior notice.

_____ I agree to return all clothing, equipment and other supplies issued to me by AAC upon termination of this Agreement and my participation in the Volunteer program.

Shelter Access Addendum

_____ I agree to comply with all guidelines and exercise all safety precautions associated with having access to the AAC facility outside of business hours. I will not enter the AAC grounds or be present on the Center grounds outside of the hours specified for the program in which I am participating – no earlier than 7 am and no later than 10 pm.

_____ I understand the key access card and/or gate combination is to be used only by me in the conduct of my assigned Center volunteer responsibilities. I may not loan the key card or share the combination with another volunteer or any other person.

Computer Access Addendum

_____ I understand requesting access to the computers at Austin Animal Center is granted only for the purpose of assisting customers and/or for following medical and behavioral conditions of the animals in accordance with guidelines provided to me at training.

_____ I agree that I will not share my password with anyone else or allow anyone to use the computer while I am logged on.

Signature _____ Date _____

Printed Name _____