***Project Leaders Needed for Mitzvah Day 2015!***

***Here’s what it takes to be a Project Leader...***

***Before Mitzvah Day:***

* Attend kick-off event on April 13, 2015 starting at 6:30 PM (Location TBD)
* Help recruit volunteers for your project (you are not required to fill the project but why not invite a few friends?!)

***Mitzvah Day Morning (Sunday, April 26):***

* Be at the JCC Community Hall by 8:45 AM to find a spot and help volunteers locate your group and begin to meet each other.
* Advise the group on how to get to the project location after the program ends at 10:00 AM to arrive at your designated location by its start time.
* One of the two Project Leaders per location may head to the site early to welcome the volunteers as they arrive and discuss what will be done with the nonprofit host.

***At the Project Location:***

* Lead introductions at the beginning of the project.
* Make sure that everyone has a nametag and has something meaningful to do.
* Be the point of contact with the Mitzvah Day organizers and provide their cell phone number.
* Call with any problems/issues they come across during the volunteer opportunity if one were to arise. You will be given a contact person to call as we get closer to the event.
* Take a couple of pictures, possibly a group photo of volunteers, on your smart phone and email to [dana.epstein@shalomaustin.org](mailto:dana.epstein@shalomaustin.org).

That’s it! We are so grateful to have your help and support to make Mitzvah Day possible!

If you are interested and available to commit, please email Dana.Epstein@shalomaustin.org